

## **PERMIT APPLICATION SUBMITTAL PROCESS**

As of July 18, 2016 Weber County, in an effort to standardize the building permit process, will no longer accept incomplete building permit applications. Weber County has created a packet which includes the necessary submittal checklist, outlining the required information you will need to prepare for a complete building permit submittal. The building permit packet can be picked up at the Community and Economic Development (C.E.D. or Public Works) Office or found on the Planning Division website at:

<http://www.webercountyutah.gov/inspection/>

**Prior to preparing any site or construction designs, please contact the C.E.D. office for assistance in determining if the property is located in a potential geologic hazard area.** All sites must receive geologic clearance prior to submitting the building permit application. For additional information, please contact the C.E.D. Office at 801-399-8371 or 801-399-8374.

Please note that effective July 1, 2016, all new construction and improvements shall be designed and constructed in compliance with the 2015 International Building Codes and the 2014 National Electrical Code as adopted and amended by the State of Utah.

ALL PROJECT SUBMITTALS SHALL COMPLY WITH THE CODE CHANGE OR THE SUBMITTAL WILL NOT BE ACCEPTED.